

OFFICE OF THE ENGINEER-IN-CHIEF, ELECTRICITY-CUM-  
PRINCIPAL CHIEF ELECTRICAL INSPECTOR (ODISHA)  
POWER HOUSE SQUARE, UNIT-V, BHUBANESWAR  
TEL. NO.0674-2394873, Fax: 2391255/ 2391024  
Email: [sdaorissa@nic.in/eic-epcei@nic.in](mailto:sdaorissa@nic.in/eic-epcei@nic.in)

**Engagement of Consultant on temporary basis in Energy Conservation wing of Engineer in Chief (Electricity) –cum– Principal Chief Electrical Inspector, Odisha, Bhubaneswar office**

Engineer-in-Chief cum Principal Chief Electrical Inspector under the Department of Energy, Govt. of Odisha, as the State Designated Agency (SDA), Odisha for Energy Conservation activities invites applications from eligible candidates for engagement as consultant in Energy Conservation wing of the undersigned. One number consultant is required in PAT Scheme under Energy Conservation activities and one consultant is required for management of State Energy Conservation Fund. The last date of receipt of completed applications is 04.11.2022.

For further details and to download the application forms, please visit the website: [eielectricityodisha.nic.in](http://eielectricityodisha.nic.in) Email:- [sdaorissa@nic.in](mailto:sdaorissa@nic.in)

The authority reserves the right to accept / reject any application without assigning any reasons thereof.

Sd/-  
EIC (E)-cum-PCEI & SDA (Odisha)



ଓଡ଼ିଶା ସରକାର

GOVERNMENT OF ODISHA  
OFFICE OF THE ENGINEER-IN-CHIEF, ELECTRICITY-CUM-  
PRINCIPAL CHIEF ELECTRICAL INSPECTOR: ODISHA  
UNIT-V, POWER HOUSE SQUARE, BHUBANESWAR  
PH:-0674-2394873/FAX-2391255/2391014  
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### **Engagement of Consultants**

The office of the Engineer In Chief (Electricity) –cum– Principal Chief Electrical Inspector has been declared as State Designated Agency (SDA) under Energy Conservation Act-2001. SDA, Odisha invites applications for appointment on the following vacant posts on temporary basis. The period will initially up to 30.09.2023 or till further order as the case may be. Minimum Educational qualifications, experience and expectations required for each of the posts are given in the table below as per the guideline of Bureau of Energy Efficiency (BEE), Government of India:

Sl. No.	Name of the Post	Educational qualification / Experience	Consolidated Emoluments
1	<b>Manpower-2</b> Energy Consultant (01 post)	AICTE / Govt. approved Bachelor Degree in Engineering with minimum of 60% marks or equivalent grade in the engineering degree examination with 2 years MBA / Post Graduate Diploma in Business Administration or equivalent with specialization in Finance (AICTE / Govt. approved) and a minimum of three (03) year work experience in energy efficiency or its conservation and energy auditing etc. Preference should be given to BEE certified Energy Auditor / Manager.	Rs.50,000/- per month
2	<b>Manpower-3</b> Senior Energy Consultant (01 post)	AICTE / Govt. approved Bachelor Degree in Engineering with minimum of 60% marks or equivalent grade in the engineering degree examination, possessing a certificate of Energy Manager / Energy Auditor from the Bureau of Energy Efficiency and having experience of handling activities related to Designated Consumers. The incumbent should also possess a minimum of five year work experience in energy efficiency or its conservation and energy auditing.	Rs.65,000/- per month

#### **B. General Conditions:**

- This position is purely on temporary basis under the scheme guidelines of Bureau of Energy Efficiency, Ministry of Power, Govt. of India to support states in carrying work related to Energy Efficiency. The scheme is known as **Manpower support to SDAs**.
- Positions under the scheme will exist as per direction of Bureau of Energy Efficiency, Ministry of Power, Govt. of India and will cease to exist when funding under the scheme will end from Bureau of Energy Efficiency, Ministry of Power, Govt. of India.

- c) After completion of the period if the scheme is continued the selected candidates will be allowed to continue their work upon satisfactory performance. The contract may be terminated at any time by giving one month notice by either party or on mutual arrangement acceptable to employer.
- d) Candidates will have to produce the proof of details furnished in their applications, in original at the time interview, if called.
- e) Incomplete applications or applications received after the due date in any respect will not be considered.
- f) Only Indian national needs to apply.
- g) Canvassing in any form will lead to disqualification.
- h) It may be noted that if, at any stage, it is observed that an attempt has been made by the applicant to wilfully conceal or misrepresent the facts, his/her candidature will be rejected or his/her employment will be terminated.
- i) The applications must be typed neatly and sent in prescribed form in A-4 size paper, if submitted in hard copy through postal address. Persons working in Government/Public Sectors undertakings/ Autonomous Organizations should submit their applications through proper channel.
- j) Candidates should be well versed with working on the computer including internet, MS Office applications (Word, Excel, Power Point, etc).
- k) Maximum age limit in case of retired persons will be 62 years.
- l) The applicant should be of good moral character and there must not be any departmental enquiry or any criminal case pending against the applicant in any court of law.
- m) In case of retired Govt. Servant, there should not be any vigilance case or any pending departmental proceedings or any criminal case pending in any court of law against him/her.
- n) The shortlisted candidate will go through the selection process by a selection committee appointed by the authority, comprising of experts from various organisations having thorough knowledge on energy efficiency activities. The committee will recommend the names of the deserving candidates in order of merit for the relevant posts for approval of SDA.
- o) Authority reserve right to cancel or with hold this recruitment process and/or to take any decisions in the interest of SDA, Odisha, if required.

**NOTE:**

1. Performa for the application can be downloaded from the website: <http://eicelectricityodisha.nic.in/>
2. **All application must reach by 04.11.2022 (till 5:00 PM) addressing to the Engineer in Chief (Electricity) –cum- Principal Chief Electrical Inspector, Unit-V, Power House Square, Bhubaneswar-751001.**

For description and detailed terms & conditions, please visit EIC (Elec) -cum- PCEI website: <http://eicelectricityodisha.nic.in/>

**Sd/-**  
EIC (E) -cum- PCEI & SDA, (O).

## Terms of Reference

### **1. Post title: (Manpower-2) Energy Consultant (One post)**

Management of State Energy Conservation Fund (SECF)

The role expected from the manpower is:

- Identifying sectors where pilot projects can be implemented on Revolving Investment Fund (RIF) mode.
- Facilitate in implementation of the energy efficiency demonstration projects by utilizing major portion SECF as RIF, in accordance with the guideline for utilization of SECF
- Overall management of SECF
- Providing any other data/information sought by BEE from time to time.

**Note:** Any other work related to Energy Efficiency & Conservation not limited to above by SDA, Odisha administration will be considered part of ToR.

### **2. Post title: (Manpower-3) Senior Energy Consultant (One post)**

The manpower will be accountable to perform the following roles for smooth implementation of PAT in consultation with the concerned officer-in-charge of Bureau of Energy Efficiency:

- Rule 5 - Form, manner and time for preparation of scheme for implementation of efficient use of energy and its conservation: Guidelines may be provided to SDAs detailing the actions to be undertaken on the action plan submitted by the DC.
- Rule 6 – Assessment of performance: For sub-rule (7) under rule (6), format and guidelines may be provided to SDAs for furnishing comments on Form ‘A’ to BEE.
- Rule 8 – Check Verification: For sub-rule (2a) & (11) under rule (8), format and guidelines may be provided to SDAs for furnishing comments to BEE.
- Rule 8 – Check Verification: For sub-rule (14) under rule (8), guidelines specifying the procedure to be adopted and the official responsible to initiate penalty proceedings may be provided to SDAs.
- Rule 8 – Check Verification: For sub-rule (15a) under rule (8), guidelines may be provided to SDAs detailing the actions to be undertaken to recover from the DC the loss to the Central Govt. by way of unfair gain to the DC.
- Rule 13 – Compliance of energy conservation norms and standards: Guidelines detailing the action to be taken by the SDA regarding submission of compliance as per Form ‘D’ by DC.
- Any other data / information sought by BEE as and when required.

**Note:** Any other work related to Energy Efficiency & Conservation not limited to above by SDA, Odisha administration will be considered part of ToR.

# Application Form

1. Post applied for:
2. Name of Applicant:
3. Sex:
4. Category:
5. Educational Qualification:

Affix recent  
passport size self  
attested  
photograph

Sl. No.	Degree(s)/Diploma(s) obtained (starting from latest)	Specializations / Subjects	Name of passing Institution	Passing Year	Percentage
1					
2					
3					
4					
5					

6. Training / Certifications:

7. Achievements:

8. Employment Records:

Total Experience: .....Yrs .....M

Please provide details of all positions held- starting with your present employment including copies of experience.

<b>Sl. No.</b>	<b>Designation</b>	<b>Organization</b>	<b>Responsibilities Handled</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			
<b>4</b>			
<b>5</b>			

9. Personal Details:

Fathers Name:

Religion:

Nationality:

Date of Birth:

Present address / Correspondence address:

Permanent address:

Email Id:

Mobile No:

Marital Status:

(Self certified certificates in support of date of Birth / Address / Nationality may be furnished)

10. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, the above provided information correctly describes me, my qualifications, and my experience.

Signature: .....

Full Name: .....

Date: .....

Place: .....